



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 1/11/2022

File #: 22-29, **Version:** 1

SUBJECT: Consent Agenda

A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement for the Parks, Recreation and Open Space Infrastructure and Funding Analysis with Berry, Dunn, McNeil & Parker, LLC

DEPARTMENT: Parks & Recreation

PRESENTER: Patrick Hammer, Director of Parks & Recreation

TIME ESTIMATE: n/a

FISCAL SUMMARY:

Cost as Recommended:	\$99,999
Balance Available:	\$60,000
Budget Line Item Number:	100-50-110-560100-000000
New Appropriation Required:	Yes

STAFF RECOMMENDATION:

Approve Resolution approving said Agreement, and authorizing staff to expend budgeted funds.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Parks and Recreation staff recently requested proposals from qualified firms to conduct an infrastructure and funding analysis of existing and future parks, cemetery, recreation and open space infrastructure for a 5-10 year planning period. This analysis will provide recommendations for lifecycle replacement and budget requirements for existing and future infrastructure, a level of service analysis, staffing analysis, and a review of current funding sources available in order to accurately and responsibly prepare the department for the future. The results of this analysis will contribute valuable information that will guide the Town's future decisions to ask the voters to renew the Trails and Natural Areas Fund (TNAF) which expires in 2024, potentially renew and expand the parameters of TNAF, or solicit an additional funding source altogether to cover future construction and operating costs.

Berry, Dunn, McNeil & Parker submitted the most qualified bid meeting the Town's needs and timeline for work to be completed. This project will commence immediately upon approval with a conclusion date at the end of April. Pending the results of this analysis, the Town may choose to move forward with additional work to engage the community and survey opinions about a future ballot question.

Fiscal Impact:

Staff originally anticipated a \$60,000 budget for this project, however, it was necessary to increase the scope of the project to include all infrastructure needs in order to best provide high-quality parks and recreation amenities to the community in perpetuity. As a result, staff request an additional \$40,000 to complete the full project scope.

Board Priority(s) Addressed: *(Note: Delete all priorities that do not apply and this note.)*

- ✓ Attractive Community Amenities
- ✓ Engaged and Diverse Community
- ✓ Prosperous Economy
- ✓ Small Town Feel
- ✓ Safe and Healthy Community
- ✓ Effective Governance
- ✓ Environmentally Sustainable
- ✓ Fiscally Responsible

ATTACHMENTS:

1. Resolution #22-14
2. Agreement